



WEST OXFORDSHIRE
DISTRICT COUNCIL

**DRAFT OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME
28 MARCH 2024 – 30 MAY 2024**

Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Executive form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Executive decisions and any other matters relevant to the district and its people, making recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council. Overview and Scrutiny has an important role in holding the Executive to account and in contributing to policy development.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Executive reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically requested by the Overview and Scrutiny Committee. In setting and reviewing its work plan, the Committee will be mindful of the constraints of the organisation and may prioritise based on the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any “call-in” of an executive decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Executive, an Executive Member or the Council should reconsider the decision.

Item	Executive Member	Lead Officer
Wednesday, 10 April 2024		
Mobile Network Coverage	Leader of the Council - Cllr Andy Graham	Phil Martin, Assistant Director for Business Support phil.martin@publicagroup.uk
Wednesday, 5 June 2024		
Development Management Improvement Programme	Executive Member for Planning and Sustainable Development - Charlie Maynard	Phil Shaw, Business Manager - Development Management phil.shaw@publicagroup.uk
Publica Transition Update	Leader of the Council - Cllr Andy Graham	Andrew Pollard, Interim Programme Director Andrew.Pollard@publicagroup.uk
Community Infrastructure Levy (CIL) Draft Charging Schedule	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Climate Change Strategy	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Knights Court Business Case	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Business Manager Assets & Council Priorities - Andrew Turner
Customer Services Telephone Report (Trial of Telephone Opening Hours Closure - 2.00pm to 5.00pm)	Executive Member for Leisure and Major Projects - Tim Sumner	Michelle Clifford, Business Manager - Customer Experience & Resources michelle.clifford@publicagroup.uk
Approval of Upgrade to WODC Public Space	Councillor Geoff Saul, Executive Member for	Andy Barge, Assistant Director for Communities

CCTV Provision and Monitoring Arrangements	Housing and Social Welfare	andy.barge@publicagroup.uk
Wednesday, 3 July 2024		
Waste Service Update	Executive Member for Environment - Cllr Lidia Arciszewska	Simon Anthony, Business Manager - Environmental Services Simon.Anthony@publicagroup.uk
Public Convenience Contract	Executive Member for Environment - Cllr Lidia Arciszewska	Maria Wheatley, Shared Parking Manager maria.wheatley@publicagroup.uk
Wednesday, 4 September 2024		
Consultation	Leader of the Council - Cllr Andy Graham	Giles Hughes, Chief Executive giles.hughes@westoxon.gov.uk
Wednesday, 2 October 2024		
Supporting market town and village centres	Deputy Leader - Economic Development - Cllr Duncan Enright	Philippa Lowe, Business Manager Localities philippa.lowe@publicagroup.uk
Wednesday, 6 November 2024		
District Boundary Review - Council Size Proposal	Leader of the Council - Cllr Andy Graham	Andrew Brown, Democratic Services Business Manager andrew.brown@publicagroup.uk
Annual Monitoring Report	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk

Wednesday, 4 December 2024		
Affordable Housing Delivery	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Charlie Jackson, Assistant Director - Planning and Sustainability charlie.jackson@publicagroup.uk
Wednesday, 8 January 2025		
Wednesday, 5 February 2025		
Wednesday, 5 March 2025		
Community Grants	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Andy Barge, Assistant Director for Communities andy.barge@publicagroup.uk
Wednesday, 16 April 2025		
Items for Leisure and Wellbeing Task and Finish Group		
Leisure Strategy - Strategic Outcomes Planning Model	Executive Member for Leisure and Major Projects - Tim Sumner	Jacqueline Wright, Business Manager - Leisure and Wellbeing jacqueline.wright@publicagroup.uk